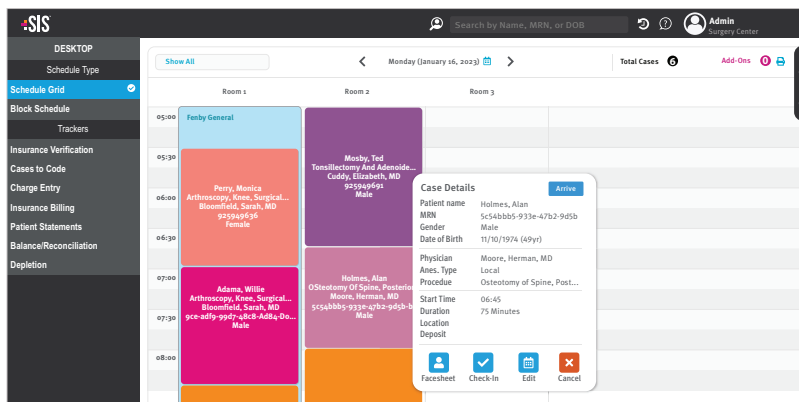




MANAGEMENT SOFTWARE REDEFINED FOR ASCs



SIS Office: Modern ASC Management Software

As the leader in ASC management solutions, Surgical Information Systems (SIS) recognized the changing needs of ASCs and how those changes affect the software on which ASCs run. With this in mind, SIS has delivered a modern ASC management product – SIS Office™ – that meets the needs of today's patients, physicians, and ASC staff.

SIS Office is a cloud-based technology solution that streamlines the way ASCs perform their business functions including scheduling, insurance verification, registration, billing, payment posting, accounts receivable, collections, inventory management, and reporting.

Unlike systems designed for large acute-care hospitals that are costly and complex to implement, or physician practice management solutions that do not provide ASC-specific functionality, SIS Office is designed to support ASC workflows.

SIS Office provides a modern ASC user experience with configurable workflows and intuitive design.



SIS Office is configurable and includes trackers, worklists, and visual cues to support users in the completion of their tasks.

Scheduling

SIS Office features a modern user interface that gives users the flexibility to choose how they want to view the Schedule Grid. Highlights include:

- Color-coded schedule blocks and drag-and-drop capabilities that are easy to use.
- Ability to document reasons for cancelled blocks to support block utilization reporting and analysis.
- Patient information that defaults forward for return patients to speed up the scheduling process.
- Preference cards that drive clinical processes, not just identify supplies.
- Ability for surgeon office staff to access a personalized view of the schedule, send an electronic case request, and communicate electronically with the ASC.



Revenue Cycle Management

Staff quickly complete their billing tasks in trackers that are pre-populated with payer, contract, and patient data to enable exception-based work. Other highlights include:

- Displays the signed op note and implant log from SIS Charts¹ in the coder's screen for reference
- Sends claims and patient statements directly to a clearinghouse³
- Uses a Balance & Reconciliation tracker to easily reconcile batches

Delivered in the Cloud

SIS Office, which is a part of the comprehensive SIS Complete ASC software solution, is delivered securely in the cloud. Cloud-based solutions offer significant advantages over traditional client-server or hosted applications. Engineered for high availability, SIS Office is hosted at a secure data center with backups. And it lowers the total cost of ownership by reducing IT infrastructure and support costs and providing automatic updates.

Call 800.866.0656 to talk to a representative or visit SISFirst.com to learn more.

Registration

Front desk staff check in patients right from the Schedule Grid, enabling easy workflow between scheduling and registration tasks with minimal clicks. In the Check-In screen, staff:

- Verify the patient's demographics entered at the time of scheduling.
- Gather electronic signature on forms and consents².
- Scan and attach documents such as ID and insurance card.
- Mark the patient ready for PreOp, which automatically updates the Nursing Desktop and patient tracking boards¹.

Inventory Management

Robust inventory management capabilities remove manual processes to lower materials costs.

Highlights include:

- Create purchase orders (POs) based on your custom item and vendor master lists.
- Transmit POs to connected vendors via EDI transmission, email, or auto-fax.
- Increment, decrement, and overwrite on-hand quantities to accurately reflect available stock and inventory value.
- Manage item and price updates.
- Provide cost data to support Case Costing analysis.

¹Requires SIS Charts, which is part of SIS Complete but not included with standalone SIS Office.

²Requires optional Topaz device.

³Requires separate license with clearinghouse.

SIS | OPERATE SMART™